

Job Description:

Summer Camp Leader: Cycling Instructor | MTB Instructor

**Summary:**

Plans and leads cycling and or mountain bike programs and/or day camps designed for a specific population or program area. Supervises participants and ensures their safety and wellbeing. Communicates effectively and works cooperatively with participants, families and supervisors. Directs the work of Assistant Instructors, and volunteers.

**Roles & Responsibilities:**

- Plans, facilitates and leads a variety of cycling: activities; games; lessons; rides.
- Ensures the enjoyment and safety of all participants by maintaining the program site, implementing safe practices and leading well organized activities.
- Uses creativity and ingenuity to develop a variety of activities, games, lessons, and ride routes.
- Reports on the results of planned activities, including any incidents, accidents or operational concerns. Records all first aid incidents in log book.
- Conducts program planning, reviews participant feedback, evaluates program effectiveness and makes recommendations for improvement.
- Ensures camps and daily programs meet the general needs of participants, makes modifications and accommodates specific needs if possible.
- Provides direction and guidance to Assistant Instructors and volunteers.
- Maintains an awareness of local community organizations: bike shops, riding clubs, racing opportunities, recreation programs and groups to support and connect participants to appropriate cycling resources.
- Responds to general public inquiries about Nolan Riding programs and camps.
- Performs first aid and remains calm in emergency situations.
- Participates in leadership training.
- Performs other related duties as required.

**Qualifications:**

- Completion of Grade 10.
- PMBIA, NCCP or similar cycling specific training is ideal, but opportunities to complete courses prior to July may be considered.
- Three months experience working with youth participants in a recreational or instructional setting (does not necessarily need to be cycling specific).
- Excellent technical skill sets: cycling and or mountain biking.
- Experience with minor mechanical repairs and ability to perform trail side bike repairs.

- Ability to be inclusive and flexible to ensure a positive environment is created for all participants.
- Demonstrated leadership abilities: socially and emotionally mature.
- Demonstrated customer service and interpersonal skills.
- Ability to maintain a high degree of enthusiasm and personal motivation.
- High degree of personal fitness and ability to ride all week with kids.
- Experience working with people with behavioural or cognitive difficulties is an asset.
- Satisfactory Police Information Check.
- Emergency First Aid and CPR C.
- An equivalent combination of education and experience may be considered

**Estimated Hours & Compensation**

- Up to 37.5 hours per week if full time
- Up to 20 hours per week if part time
- Compensation: \$20.00 - \$22.00 depending on experience and qualifications.